

# My Company Driving Program

## Basic Expectations:

1. All vehicles are fit for the purpose and have been maintained in safe working order, with seatbelts installed and functional.
2. The number of passengers does not exceed manufacturer's specification for the vehicle.
3. Loads are secure and do not exceed manufacturer's specification and legal limits for the vehicle.
  - Subcontractors are strongly encouraged to install and use VDR's in vehicles used by employees, agents, and subcontractors of contractor while conducting work on Company business.

## Driver Requirements:

4. Drivers are appropriately assessed, licensed, trained and medically fit to operate the vehicle.
5. Drivers are appropriately rested and alert.
6. Drivers do not use a mobile phone or other two-way communication device while operating the vehicle.
7. Seatbelts are worn by all occupants at all times whenever a vehicle is in motion.
8. Drivers will not be under the influence of alcohol or drugs, or any other substance or medication that could impair their ability to drive.
9. Safety helmets are worn by rider and passengers of quads, snowmobiles and similar types of vehicle. Motorcycles are prohibited for use on Company business.
3. It is strongly encouraged that the journey has been assessed and journey risk management plans are in place.
4. Sub-Contractors agree to be responsible for implementing, monitoring, and auditing adherence to the Driving Practice. The Parties acknowledge and agree that nothing in this Contract, the Driving Practice, Contractor's implementation, monitoring, or auditing of the Driving Practice, or the relationship of the Parties, will in any way be construed to mean or imply that:
  - (1) Company has any operational control of Sub-Contractor including, but not limited to, control over Sub-Contractor's workforce, or that
  - (2) Company has any responsibility for any act or omission by Sub-Contractor including, but not limited to, any health, safety, security, or environmental (HSSE) matter relating to Sub-Contractor or Sub-Contractor's workforce.
5. Vehicle Incidents will be reported immediately and will be investigated. Lessons learned will be shared as appropriate with our workforce.

Owner:

Last updated by:

Date: