

My Company Subcontractor Practice

Management Statement: My Company utilizes Subcontractors periodically as needed. Subcontractors will comply with Regulatory Requirements, My Company Requirements, and Site-specific Requirements as per contract specifications.

Minimum Requirements:

1. My Company subcontractor HSE program will be evaluated utilizing PEC SSQ, ISN or other industry standard method prior to signing of a contract.
2. Subcontractors will have TRIR of 2.0 or below.
 - a. Significant HSE gaps will be reviewed and appropriate action taken prior to work commencing.
3. Subcontractor equipment will be inspected prior to work commencing.
4. Subcontractors will provide one person accountable for operations at each worksite.
5. Subcontractors will agree to report all incidents and Stop work which is deemed unsafe.
6. Subcontractors will agree to attend HSE Meetings.
7. Subcontractors will participate in the My Company Behavior Based Program.
8. Subcontractors will report miles driven, hours worked and Safety Observations for My Company and client statistical purposes.
9. If an evaluation is not practical due to business needs, or in case of emergency:
 - a. A My Company competent person will be made available to accompany the subcontractor the entire time work is being performed.
 - b. A job scope and detailed JSA will be completed and reviewed by My Company competent person prior to the work beginning.
10. Incidents occurring during My Company operations will be investigated as per the My Company incident and investigation practice.
11. Violations to HSE requirements, regulations or procedures will be reviewed and action taken as deemed appropriate by My Company management up to and including contract termination.

Signed: My Company President

Date: __/__/__

Revised Date	Revision Details	Signed

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